



Job Posting

Board Member (Treasurer)

The Home Performance Stakeholder Council (HPSC) is a not-for-profit society that supports the growth of the home performance industry in British Columbia, Canada. Our mission is to increase the supply and demand of qualified home performance service providers by supporting market growth, capacity building, and quality workmanship. We work with contractors, manufacturers, suppliers, associations, utilities, and other partners to help grow a stronger whole-home retrofit market across British Columbia. To learn more about the HPSC, visit homeperformance.ca.

We are seeking a treasurer to join our Board of Directors (BOD). Do you have a passion for improving the energy efficiency, comfort, health, safety, and durability of homes in BC? Join the HPSC and help shape the future of the home performance industry.

What You Will Do

The HPSC BOD provides strategic guidance for the organization, working closely with the Executive Director to identify challenges and opportunities to further the mission of the organization.

Specifically, the Treasurer role is responsible for reviewing quarterly financial reports and assists the Executive Director in presenting financial information to other BOD members. Meets with senior staff from time to time to provide strategic guidance and oversight on organizational finances. Serves as the secondary signatory for the organization.

Required Qualifications

- Passion for home performance and enthusiasm for the HPSC's mission
- Ability to work collaboratively towards decisions that serve the best interests of the home performance industry
- Practice contributing strategic guidance or participating in strategic planning
- Demonstrated experience in financial management or oversight
- Currently living or working in Canada

Participation and Commitment

The HPSC BOD meets virtually at least four times a year, typically in January, April, July, and October. Meetings are usually two hours in length with additional time required for pre-reading. Participants must have a reliable internet or phone connection to participate.

Additional meetings may be convened at the discretion of the BOD or Executive Director, as required. Board members may also be asked, or may volunteer, to serve on special committees,



working groups, or other initiatives that support the organization's objectives between regular board meetings.

As per the HPSC's bylaws, members of the BOD may serve for up to five consecutive one-year terms. For continuity and stability, it is the desire of the HPSC for BOD members to serve a minimum of three consecutive one-year terms. For certain roles on the BOD (e.g. Chair), specific terms may be requested of members.

Compensation

Board Directors receive an annual honorarium of \$1,600 CAD in recognition of their service. Individuals serving in leadership positions, including the Chair, Vice-Chair, Past Chair, and Treasurer, may receive an enhanced honorarium to reflect the additional responsibilities, time commitment, and duties associated with their roles.

Start Date

The desired start date is early October 2026 in time for the HPSC's next BOD meeting. Alternative start dates will be considered for the right candidates.

To Apply

Email a short cover letter and resume to tanya@homeperformance.ca with the subject line: HPSC BOD Application. In your cover letter, indicate which role(s) you are applying for.

Application Deadline

Applications will be considered on an ongoing basis, and a short list of candidates will be contacted to schedule interviews.

Additional questions can be directed to Tanya Ratzlaff, Executive Director, at tanya@homeperformance.ca or 604-755-3469 ext. 703.

Equity and Accessibility

The HPSC is committed to inclusive, equitable hiring and to creating a workplace where people feel respected, supported, and able to contribute fully. We welcome applications from candidates of all backgrounds and will provide reasonable accommodations throughout the hiring process upon request.